DOCUMENTS NECESSARY TO COMPLETE LAKE COUNTY FINANCIAL DECLARATION FORM

1. Federal Income Tax Returns and attachments, including W-2 statements, 1099's and all attachments and schedules for the last three years.

2. The immediate preceding six paycheck stubs showing year-to-date earnings. (In the alternative, obtain a year-to-date printout from your payroll department.)

3. Documentation from your benefits department, verifying the extra cost to cover your child(ren) of this marriage, i.e. cost difference between employee vs. employee + child(ren).

4. Documents including prior divorce decrees, canceled checks, or child support records evidencing any child support payments that you are currently paying for children <u>other</u> than the children in this case.

5. All documents evidencing payment of any work-related child care costs that you are presently paying <u>for</u> the children in this case.

6. The monthly statements as of the date of filing of the dissolution of marriage action showing the total balance due of any marital debt, either in your name or your spouse's name, including: (a) auto debts, (b) medical debts, (c) charge card debts, (4) schooling debts, (5) credit union debt, and (6) personal debts. The statement provided should have a closing date and/or statement date closest to the date of filing.

7. The bank statements for the month of the filing of the dissolution of marriage action for any account which you and your spouse together or separately have an interest in, including checking accounts, savings accounts, credit union accounts, and CD's.

8. The statement as of the date of filing of the dissolution of marriage action showing the date of filing balance on any IRAs, annuities, or mutual funds owned by either you or your spouse.

9. A statement or letter from your life insurance policy agent indicating the following regarding yours or your spouse's life insurance policy: (a) the name of the company, (b) the policy number, (c) the owner of the policy, (d) the beneficiary, (e) the death benefit, (f) the type of policy (term, whole life, group, etc.,) (g) the cash value as of date of filing, and (h) the outstanding loan as of date of filing and the reason for said loan.

10. A statement or letter from your employer indicating the following regarding your retirement plan(s): (a) the name of the plan, (b) the type of plan (401K plan, pension plan, etc.) (c) the plan administrator, (d) your present vested benefits, (e) the date of filing value of those benefits, and (f) your date of hire. If you have no vested interest in any retirement plan(s), obtain documentation verifying same.

11. Any recent real estate appraisals on any real estate owned.

12. A statement from each mortgage company indicating the present mortgage balance on any real estate owned as of the date of filing and present

13. A copy of any appraisal obtained on any personal property, including jewelry; furs; coin collections; antiques; or any other similar items.

14. Print out from the following website: kbb.com (Kelley Blue Book), verifying the trade in value for all automobiles, motorcycles, etc. in your name or spouse's name, whether held individually or jointly with others.